
Minutes of the Borough Council Zelienople, PA

10/25/2021

7:30 PM Council-Regular

MasterID:

708

The October 25, 2021, Council Meeting of the Zelienople Borough Council was called to order at 7:30 PM by Council President Allen Bayer in the Council Chambers located at 111 W New Castle St., Zelienople PA 16063. This meeting was held in an in-person environment as well as remotely through the WebEx technology due to the coronavirus pandemic situation and to comply with the safety of all concerned. It still complied with all rules of advertisement and the public had access to the meeting and was able to participate. In-person attendance were Council Members Allen Bayer, Andrew Mathew III, Mary Hess, Doug Foyle, Ralph Geis, and Marietta Reeb. Council Member Gregg Semel and Mayor Thomas Oliverio attended remotely.

Also, in attendance were Borough Manager Donald Pepe, Assistant Borough Manager Andrew Spencer, Borough Solicitor Bonnie Brimmeier, Police Chief James Miller, and Borough Engineer Tom Thompson.

Executive Session was held at 6:30 PM prior to the council meeting to discuss contractual matters

Executive Session (prior to council meeting) Time: 6:30 PM; Return: 7:15 PM

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Doug Foyle.

VISITORS

In Person:Christine Patton, Jim Hulings, Carol Sosak, Mike Sosak, Marsha Grabowski, Cindy Mellenthin, Jeff Peters, Jerry Maharg, Jan Maharg, Kristin Hogan, Grey Himmelwright

Remotely: John Petrus and Tony Corridoni

PUBLIC COMMENT:

-There was no public comment

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CONSENT AGENDA:

A motion was made by Mrs. Hess, seconded by Mr. Foyle, to approve:

- Minutes of the October 11, 2021, Council Meeting

Motion carried 7-0.

OLD BUSINESS:

None

NEW BUSINESS:

CONSIDER AUTHORIZATION OF DRAW ON GENERAL OBLIGATION NOTE (G.O.N.) SERIES OF 2020 BUTLER COUNTY INFRASTRUCTURE BANK – LOAN DRAW #1

Action was requested by Butler County for approval of Loan Draw #1 in the amount of \$3,500,000.00 from the General Obligation Note (G.O.N.) Series of 2020 Butler County Infrastructure Bank and authorize the opening of a non-interest bearing account with WesBanco for the purpose of the deposit of the GON 2020 Butler County Infrastructure Bank funds.

The drawdown period has ended for the Butler County Infrastructure Bank program and the Borough is now required to take the total agreed to in the general obligation note, which is \$3,500,000.00. The Borough committed to this amount for the Main Street Revitalization project as well as for stormwater improvements throughout the Borough. While the Borough is required to take the full amount in December 2021, the Borough can pay back any portion it deems not needed. Being that it is loan proceeds, the funds must be deposited into a non-interest bearing account. Administration will make arrangements to open a non-interest bearing account with WesBanco for the funds to be deposited into until such time as Council determines the level of funds needed or the funds are drawn upon for project costs.

Item was tabled pending additional information to be requested.

CONSIDER SPECIAL EVENT PERMIT APPLICATION– ANNUAL GET FIT FAMILIES REINDEER RACE 5K AND 1 MILE RACES

A motion was made by Mrs. Reeb, seconded by Mr. Mathew to approve the Special Event Permit Application for the Reindeer Race 5K and 1 Mile Races provided by Joella Baker, representative on behalf of Get Fit Families, to be held on December 19, 2021 from 10:00 AM to 11:30 AM at the Masonic Hall and the Zelienople Community Park provided that the responsible party noted in the application coordinate communications with and be responsive to the Chief of Police and Public

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Works Director as needed and comply with the Borough of Zelienople's Special Event Rules, Code of Ordinances Chapter 174, Special Events and Alcoholic Beverages, Parades & Public Gatherings & all applicable Federal, State, and Local laws and with the following conditions:

- It is their responsibility to coordinate the event with the Borough Street Department and all Emergency Services.
- Any signs must be small and not block views of traffic on any intersections. The sponsor must gain permission from all property owners to place these signs. They must also be removed as soon as the race is completed.
- Streets are not to be marked with paint of any kind.
- This insurance certificate needs to be provided.

Motion carried 7-0

CONSIDER REQUEST TO APPROVE PROPOSED RESOLUTION #458-21 TO ALLOW THE ZELIENOPLE ROTARY CLUB TO ERECT A BANNER SIGN AT THE SW 4 CORNER PARK PROMOTING THE PANCAKE BREAKFAST

A motion was made by Mr. Geis, seconded by Mrs. Hess to approve Resolution #458-21, which would allow the Zelienople Rotary Club to erect a 2 foot by 20-foot Banner Sign at the South West Corner Part at Grandview Avenue and Main Street advertising the Pancake Breakfast on November 14, 2021. This sign would remain from November 1, 2021, to be taken down on November 15, 2021.

Zoning Ordinance Section 902-1D requires such a request to be approved by Resolution. Proposed Resolution #458-21 was prepared for that purpose.

A full and true copy of Resolution #458-21 can be found in the Resolution Book.



Borough Manager

Motion carried 7-0

OTHER BUSINESS:

None

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COUNCIL REQUEST FOR INFORMATION

Council reviewed the monthly request for information spreadsheet and facilities management schedule with all the items updated as of 10/20/2021 this includes any discussion and removal/addition of items from the previous month.

No action vote was taken.

REPORTS

Committees Reports:

Mrs. Hess:

- Main St. Revit. Committee - no report
- Noted the possible need to pay for John Trant to continue to facilitate the multi municipal WBCA discussion. To be determined.
- Noted that the proposed Public Works building signage is estimate at \$18,000. Getting other quotes.

Mr. Semel:

- COG – no report
- Main St. Revit. Committee – no report
- Airport Authority – no report
- IT – Next committee meeting is November 1, 2021

Mr. Geis:

- Electric – no report
- Bldg./Finance – Mentioned progress of the annual audit and the 2022 budget process
- Pension – no report

Mr. Foyle:

- Pension Committee – no report
- Library – the library is getting the architectural design for the Children's library addition.

Mrs. Reeb:

- Public Safety/Street/Sidewalk/Storm Water – The Cement work Swiftreach notice was appreciated by the public.
- Historical Society – no report
- Shared Services Committee – Noted Leaf pickup program is starting.

Mr. Mathew:

- Water – no report
- EMA – no report
- Fire Dept. Liaison – Multi municipal meeting is October 27, 2021
- Shared Services – no report

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Mr. Bayer:
HRC – no report
PMC – no report

Mayor: no report

Manager: noted Thank you letter from the Historical Society for the borough's yearly donation. Also noted the information for the community committee to discuss the new zoning ordinance is being sent out on October 26, 2021 to all parties.

Assistant Manager: no report

Solicitor: no report

Engineer: no report

Police Chief: noted the pending Halloween Parade on October 28, 2021.

Public Works Director: no report

Zoning/Codes Officer: no report

Being no further business, President Bayer closed the meeting at 7:49 PM.

ATTEST:

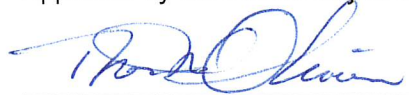


Borough Manager



Council President

Approved by me this 8th day of November 2021.



Mayor